

**MINUTES OF THE REGULAR MEETING OF THE
EITZEN CITY COUNCIL
March 10, 2020**

The regular meeting of the Eitzen City Council was called to order at 7:02 pm by Mayor Jeffrey Adamson. Council members present were Emily Burrichter, Doug Meyer and Matt Sauer. Councilmember Lutichens was absent. Also in attendance was City Clerk Steve Schuldt, Maintenance Supervisor Darryl Meyer and guest Larry Nierling.

Minutes of the February 11, 2020 meeting were read. Councilmember Meyer moved, second by Councilmember Sauer and the motion passed to approve the minutes.

February financial statements were reviewed. Councilmember Sauer moved, second by Councilmember Burrichter and the motion passed to approve the financial statements.

Mayor Adamson informed council that the park dedication and city picnic is planned for June 13.

Council was informed that the County Assessor will not hold a Board of Appeal and Equalization meeting in Eitzen.

Mayor Adamson discussed the Coronavirus (COVID-19) with council and noted that at this time it isn't necessary to take any special measures concerning the outbreak.

Darryl Meyer reported that 3 new LED street lights have been installed in the city. He plans to start the sewer water pivots in May in order reduce water levels at the waste water treatment plant before next winter. Meyer also requested that the city council consider replacing all current electric and water meters with units that can be read electronically rather than being read by customers. Meyer also mentioned that several streets should be seal coated in the coming year. Council suggested that Meyer research pricing for meter replacement and seal coating for the next meeting.

Council reviewed February 2020 claims payable. Councilmember Meyer moved, second by Councilmember Burrichter and the motion passed to pay all claims.

There being no further business, Councilmember Burrichter moved, second by Councilmember Sauer and the motion passed to adjourn at 7:55 pm.

Steve Schuldt, City Clerk

Jeffrey P. Adamson, Mayor

**MINUTES OF A SPECIAL MEETING OF THE
EITZEN CITY COUNCIL
March 18, 2020**

A special meeting of the Eitzen City Council was called to order by Mayor Jeffrey Adamson at 7:30 pm. In addition to Mayor Adamson, council members in attendance were Emily Burrichter, Doug Meyer, Mitch Luttkens and Matt Sauer. Also attending were Steve Schuldt, City Clerk and Darryl Meyer, Maintenance Supervisor.

Mayor Adamson explained that the purpose of the meeting was to address the city's response to Coronavirus (COVID-19). He appointed councilmembers Burrichter and Luttkens as contacts for elderly and disabled individuals who may need to have groceries picked up. Councilmember Luttkens suggested contacting Neighbors in Need to see if their services may be available. Councilmember Luttkens moved, second by Councilmember Burrichter and the motion passed to close the community center until further notice unless in response to an emergency. Councilmember Luttkens informed council that ESB Banking is operating with a closed lobby until further notice with drive-up services still available.

Mayor Adamson suggested that the school bus lunch vehicle park in the parking area across from Gator's Bar & Grill so that it is visible and safely accessible to the public.

Councilmember Luttkens suggested that DEED payments be deferred as needed during this crisis.

Councilmember Meyer informed council that fire/rescue calls will have limited personnel responding to reduce exposure to the entire department. However, the entire department will still be available if necessary.

Mayor Adamson suggested that council members be available as needed in response to the pandemic. The time being 8:05, the meeting was adjourned.

Steve Schuldt, City Clerk

Jeffrey P. Adamson, Mayor