**MINUTES OF THE REGULAR MEETING OF THE**

**EITZEN CITY COUNCIL**

**January 10, 2023**

The regular meeting of the Eitzen City Council was called to order at 6:08 pm. Newly elected Mayor Jeffrey Adamson. Council members Emily Burrichter and Doug Meyer were formally sworn in by City Clerk Steve Schuldt. Also present were, council members Mitch Lange and Mitch Luttchens. Also in attendance was Charlene Corson-Selbee of the Filmore County News.

Minutes of the December 14, 2022 council meeting were reviewed. Doug Meyer moved, second by Mitch Luttchens and the motion passed to approve the minutes.

December financial statements were reviewed. Emily Burrichter moved, second by Doug Meyer and the motion passed to approve the financial statements. Mitch Luttchens suggested that current certificate of deposit #15265 be renegotiated to a 6 month maturity certificate at 4% interest. Additionally, it was suggested that $150,000.00 be withdrawn from money market and invested in a 6 month certificate at 4%. Outside of the meeting a majority of the council agreed to purchase a single certificate in the amount of $200,000.00.

Council was informed that additional information and pricing is being obtained for pivot wheel replacement.

Mayor Adamson informed council that Rob Burrichter will be working with CAD software to design improvements to the community center.

Mayor Adamson made the following 2023 appointments:  
Steve Schuldt: City Clerk.

Joan Breeser: City Treasurer.

Darryl Meyer: City Maintenance, Water & Sewer Operator.

Mitch Luttchens: Deputy Mayor, Buildings & Grounds.

Mitch Lange: Electric, Streets & Weed Inspector.

Doug Meyer: Water & Sewer back-up.

Emily Burrichter: Board of Health, Hazard Mitigation, Civil Defense.

Official Newspaper: Caledonia Argus.

Official Depository of Funds: ESB Banking

City of Eitzen Attorney: Mike Murphy. Murphy and Roverud, PLLP

Local Board of Appeal and Equalization: (Mitch Luttchens, Exp. 7/1/2026)

Council was informed of the upcoming LBAE meeting on April 25, 2023 at 6:00 pm.

Council reviewed the Community Center rate schedule. Emily Burrichter suggested that due to proposed construction, rental rates should be left unchanged. Mitch Luttchens moved, second by Emily Burrichter and the motion passed to leave community center rental rates unchanged.

Council reviewed and discussed zoning and building permit fees. Emily Burrichter moved, second by Doug Meyer and the motion passed to leave rates unchanged.

Council discussed electric, water and sewer charges. Mitch Luttchens and Jeff Adamson will meet with Kent Whitcomb of MiEnergy Co-op to discuss electric rates and bring to a future meeting. Doug Meyer moved, second by Mitch Lange and the motion passed to leave water and sewer charges unchanged.

Mitch Luttchens proposed to council an opportunity to assume management of The Willard & Alpha Wiegrefe Foundation’s senior living facility. The facility has 8 units, receiving $750.00 monthly per unit in rent. Council will review the Foundation’s financial statements at an upcoming meeting and discuss the proposed assumption at a future meeting.

Council reviewed December claims payable. Emily Burrichter moved, second by Mitch Luttchens and the motion passed to pay all claims.

There being no further business, Mitch Lange moved, second by Emily Burrichter and the motion passed to adjourn at 6:45 pm.

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Steve Schuldt, City Clerk Jeffrey P. Adamson, Mayor